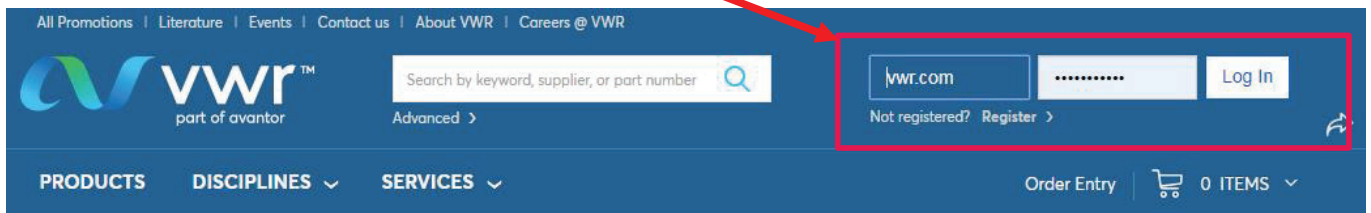


# Editing your password

Go to [www.vwr.com](http://www.vwr.com)

## 1 Quick access or login/register

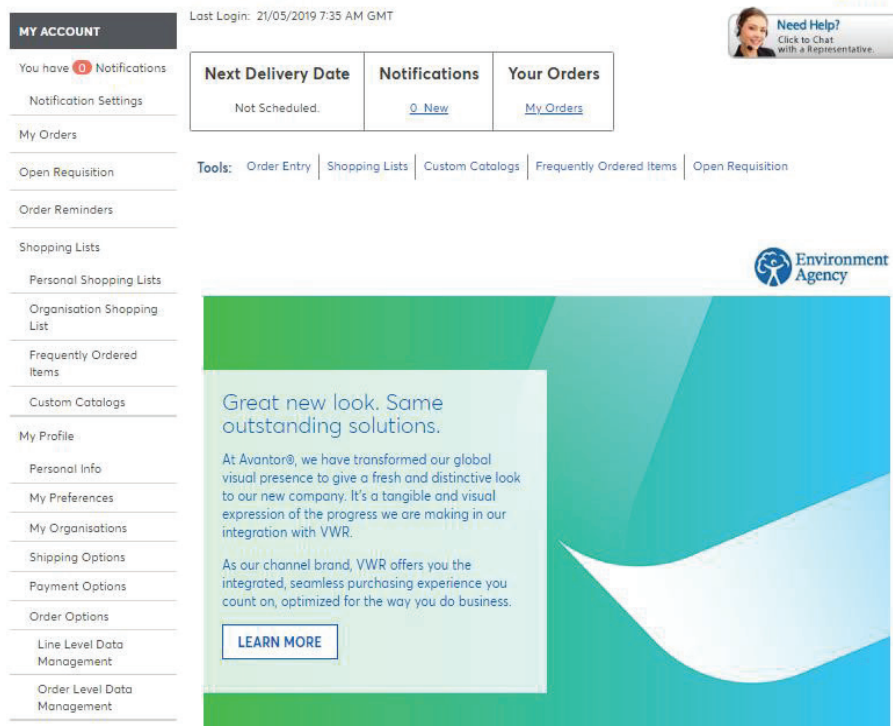


## Solutions for science

Our Collection of Brands offer reliable and quality choices for your everyday to more complex needs.



- 2 Once connected to your profile, on your homepage, click on 'personal info'



**MY ACCOUNT**

You have 0 Notifications

Notification Settings

My Orders

Open Requisition

Order Reminders

Shopping Lists

Personal Shopping Lists

Organisation Shopping List

Frequently Ordered Items

Custom Catalogs

My Profile

Personal Info

My Preferences

My Organisations

Shipping Options

Payment Options

Order Options

Line Level Data Management

Order Level Data Management

Last Login: 21/05/2019 7:35 AM GMT

**Next Delivery Date**  
Not Scheduled.

**Notifications**  
[0 New](#)

**Your Orders**  
[My Orders](#)

**Tools:** [Order Entry](#) | [Shopping Lists](#) | [Custom Catalogs](#) | [Frequently Ordered Items](#) | [Open Requisition](#)

**Environment Agency**

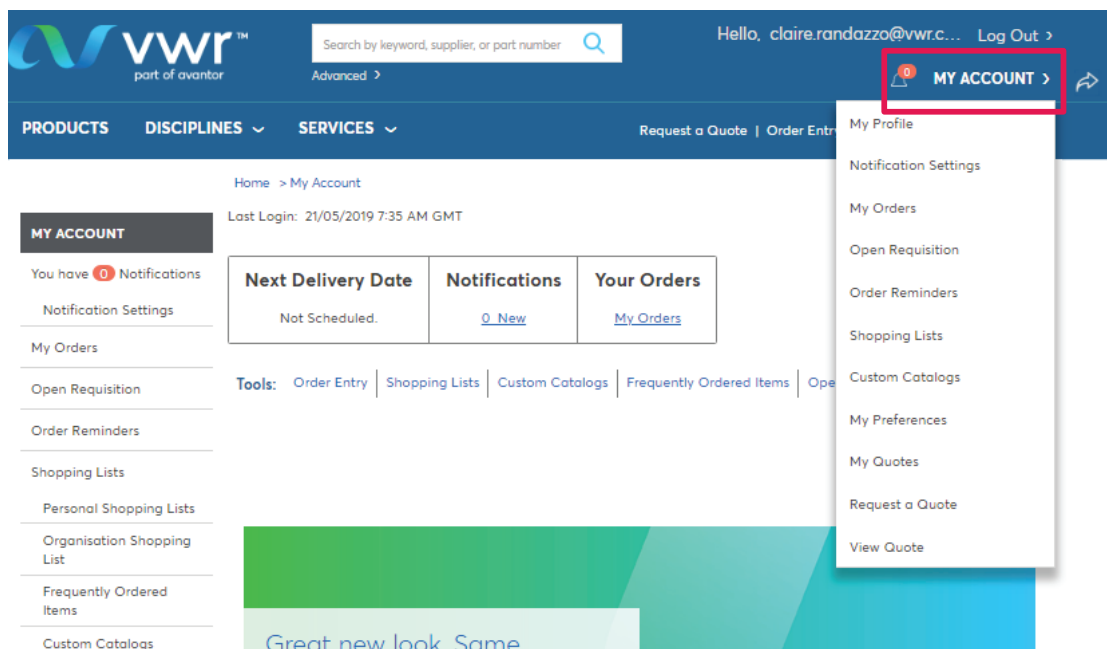
Great new look. Same outstanding solutions.

At Avantor®, we have transformed our global visual presence to give a fresh and distinctive look to our new company. It's a tangible and visual expression of the progress we are making in our integration with VWR.

As our channel brand, VWR offers you the integrated, seamless purchasing experience you count on, optimized for the way you do business.

[LEARN MORE](#)

Or, directly from the site's homepage, click on 'my account'



**vwr**™  
part of avantor

Search by keyword, supplier, or part number

Advanced >

Hello, claire.randazzo@vwr.c... Log Out >

**MY ACCOUNT**

PRODUCTS DISCIPLINES SERVICES

Request a Quote | Order Entry

Home > My Account

Last Login: 21/05/2019 7:35 AM GMT

**MY ACCOUNT**

You have 0 Notifications

Notification Settings

My Orders

Open Requisition

Order Reminders

Shopping Lists

Personal Shopping Lists

Organisation Shopping List

Frequently Ordered Items

Custom Catalogs

**Tools:** [Order Entry](#) | [Shopping Lists](#) | [Custom Catalogs](#) | [Frequently Ordered Items](#) | [Open Requisition](#)

**Next Delivery Date**  
Not Scheduled.

**Notifications**  
[0 New](#)

**Your Orders**  
[My Orders](#)

My Profile

Notification Settings

My Orders

Open Requisition

Order Reminders

Shopping Lists

Custom Catalogs

My Preferences

My Quotes

Request a Quote

View Quote

Great new look. Same

### 3 Click on 'Change password'

Home > My Profile > Edit Profile > Personal Info

## Personal Info

To update your profile, simply change the information below and click the "Submit" button.

[Submit](#) [Cancel](#)

Required fields marked with an asterisk (\*)

First Name:

Last Name:

E-mail address:

**Security Settings**

[Change password](#)

[Change security question](#)

**Data Privacy Settings**

☒ Yes, I would like to enhance my shopping experience through the use of my personal shopping data [Privacy Policy](#).

**Personalise your shopping experience**

Language Preference:

[Submit](#) [Cancel](#)

**MY ACCOUNT**

You have 1 Notifications

[Notification Settings](#)

[My Orders](#)

[Open Requisition](#)

[Order Reminders](#)

[Shopping Lists](#)

[Personal Shopping Lists](#)

[Organisation Shopping List](#)

[Frequently Ordered Items](#)

[Custom Catalogs](#)

**My Profile**

**Personal Info**

[My Preferences](#)

[My Organisations](#)

[Shipping Options](#)

[Payment Options](#)

[Order Options](#)

[Line Level Data Management](#)

[Order Level Data Management](#)

### 4 Fill in the answer to the secret question, your current password and new password

Home > My Profile > Edit Profile > Personal Info > Change Password

## Change Password

To change your password, enter your old password and then the new password.

[Submit](#) [Cancel](#)

**Step 1: Answer your Security Question**

Your secret question: What was your first pet's name?

Please provide an answer to the secret question:

- The answer to your secret question must not contain spaces or special characters
- Your answer is case sensitive

**Step 2: Change Your Password**

Current Password:

New Password (Must be a minimum of 8 characters):

Confirm New Password:

- Passwords must be a minimum of 8 characters.
- Allowable characters are letters, numbers, !, @, #, \$, and &.
- Passwords are case sensitive

[Submit](#) [Cancel](#)

**MY ACCOUNT**

You have 1 Notifications

[Notification Settings](#)

[My Orders](#)

[Open Requisition](#)

[Order Reminders](#)

[Shopping Lists](#)

[Personal Shopping Lists](#)

[Organisation Shopping List](#)

[Frequently Ordered Items](#)

[Custom Catalogs](#)

**My Profile**

**Personal Info**

[My Preferences](#)

[My Organisations](#)

[Shipping Options](#)

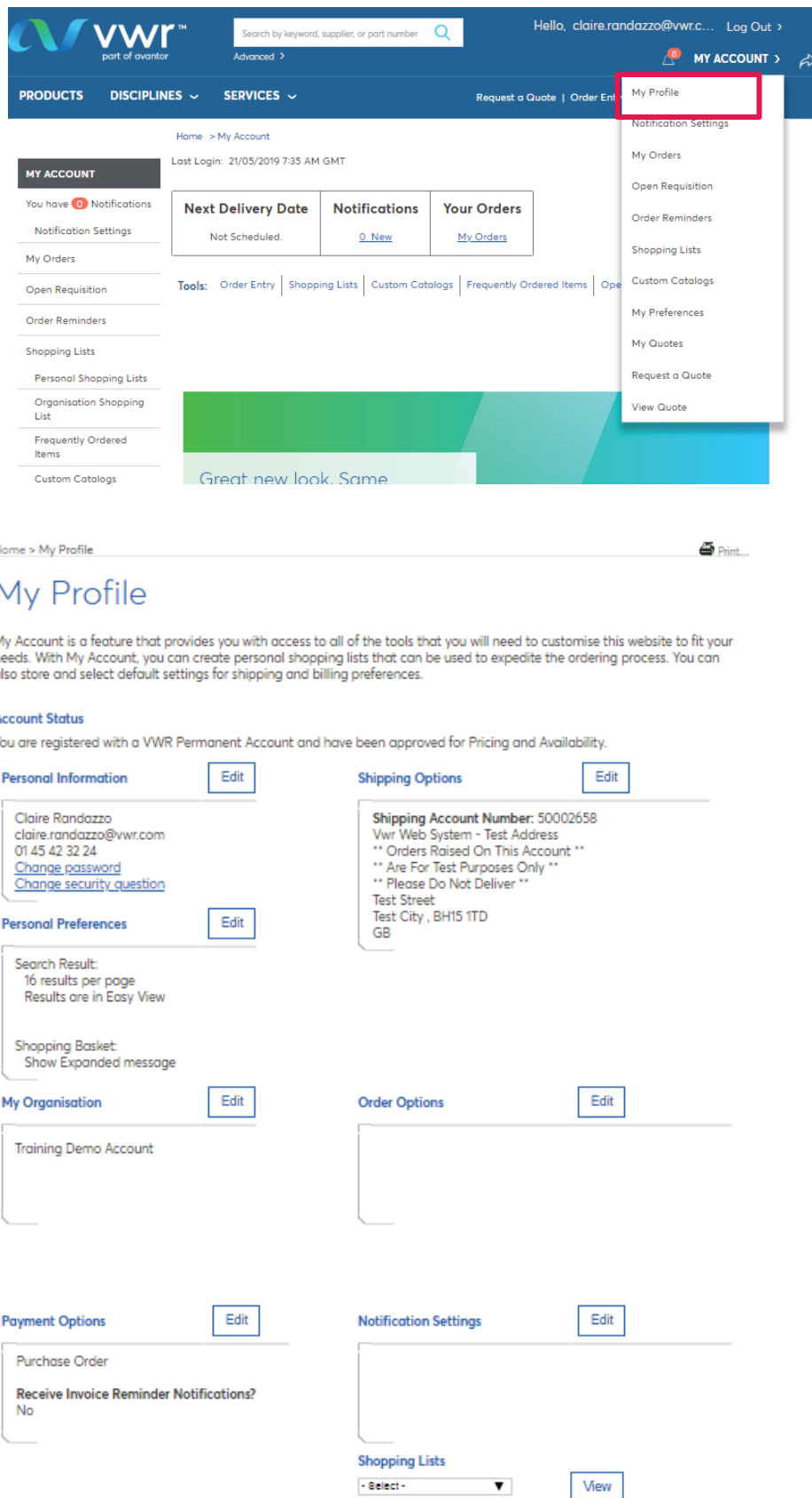
[Payment Options](#)

[Order Options](#)

[Line Level Data Management](#)

Forgot your password or answer to the secret question? Please contact your local agency.

- 5 You can also edit all your profile information from 'My Profile'



The screenshot shows the VWR website interface. At the top, there is a search bar and a user greeting: "Hello, claire.randazzo@vwr.c... Log Out >". Below the search bar, there are navigation links: "PRODUCTS", "DISCIPLINES", "SERVICES", "Request a Quote", "Order Entry", and "MY ACCOUNT >". The "MY ACCOUNT" dropdown menu is open, showing options: "My Profile", "Notification Settings", "My Orders", "Open Requisition", "Order Reminders", "Shopping Lists", "Custom Catalogs", "My Preferences", "My Quotes", "Request a Quote", and "View Quote".

The "My Profile" page is displayed below the dropdown menu. It has a breadcrumb trail: "Home > My Account". The page title is "My Profile". Below the title, there is a paragraph explaining the "My Account" feature. The "Account Status" section states: "You are registered with a VWR Permanent Account and have been approved for Pricing and Availability." The page is divided into several sections, each with an "Edit" button:

- Personal Information:** Claire Randazzo, claire.randazzo@vwr.com, 01 45 42 32 24. Links: [Change password](#), [Change security question](#).
- Personal Preferences:** Search Result: 16 results per page, Results are in Easy View. Shopping Basket: Show Expanded message.
- My Organisation:** Training Demo Account.
- Shipping Options:** Shipping Account Number: 50002658, Vwr Web System - Test Address, \*\* Orders Raised On This Account \*\*, \*\* Are For Test Purposes Only \*\*, \*\* Please Do Not Deliver \*\*, Test Street, Test City, BH15 1TD, GB.
- Order Options:**
- Payment Options:** Purchase Order, Receive Invoice Reminder Notifications? No.
- Notification Settings:**
- Shopping Lists:** - Select - (dropdown), View (button).

For any information concerning the use of our online shopping site. Please contact you local agency.